



## Terms and Conditions

**UPDATED SEPTEMBER 2023**

### TRIAL CLASS

- 1a) To try out one of our Group Tap Classes each student can attend their first class FREE OF CHARGE.
- 1b) To book a place on one of our classes please email Erica at: [elevatedtapcompany@gmail.com](mailto:elevatedtapcompany@gmail.com), call or whatsapp Erica on: **07738567279** or contact us via one of our social media platforms with details of the class/classes the student would like to attend along with their name and age (if under 18 yrs of age).
- 1c) For all trial classes please wear something suitable to dance in such as leggings/shorts and a t-shirt.

### CLASS REGISTRATION

- 2a) Once the student has attended a trial class if they would like to attend our classes the student (or parents/guardians if under 18 years of age) will be required to fill in our registration form and agree to all our policies.
- 2b) REGISTRATION FORM - Please email Erica at: [elevatedtapcompany@gmail.com](mailto:elevatedtapcompany@gmail.com)
- 2c) All group classes are run during TERM TIME only unless otherwise specified.

### CLASS PAYMENTS

3a) Group Classes at Shaftesbury Arts Centre can be paid on a pay as you go basis or by monthly Standing Order.

#### 3b) Pay As You Go

Paying as you go offers you flexibility and allows you to pay for your class on the day rather than in advance. Payments can be made in cash or by bank transfer.

Half Hour Class = £6.00 – Junior Tap  
40 Minute Class = £8.00 – Youth Tap  
50 Minute Class = £10.00 – Adult Tap

### 3b) Monthly Standing Order

Our Monthly payment scheme allows you to spread the cost of your classes over the course of a year paying by standing order. Payments are made continuously throughout the year to cover 36 weeks of classes at a discounted rate.

Payments can be made on the 1st or the 15th of each month. We request that standing orders are set up with the student's name as the reference.

Half Hour Class = £16.50 a month – Junior Tap

40 Minute Class = £21.00 a month – Youth Tap

50 Minute Class = £25.50 a month – Adult Tap

**PLEASE NOTE:** *If you are paying for your classes by Monthly Standing Order and your circumstances change, this payment can be cancelled at any time. If you prefer to transfer to pay-as-you-go then we can swap this over for you and any outstanding classes/payments will be worked out on a pro-rata basis and be refunded or invoiced accordingly. If you or your child is longer going to be attending ETC classes please note that 1 month's written notice is required by email and any outstanding classes/payments will be worked out on a pro-rata basis and be refunded or invoiced accordingly.*

**3c) Private Lessons are available at request for small groups or individuals at £35.00 per hour subject to availability.**

### 3d) Bank Transfer

All payments made via bank transfer should be made to the following account:

**Mrs Erica L Phillips | Account No: 00706276 | Sort Code: 30-90-85**

**PLEASE NOTE:** *As a self employed freelance teacher this is Erica's personal bank account and not a business account.*

## SHAFTESBURY ARTS CENTRE

4) Shaftesbury Arts Centre is situated at 13 Bell Street, Shaftesbury, Dorset, SP7 8AR

4a) The closest parking available is Bell Street Car Park (SP7 8AP) has both a short and long stay section which can be accessed via the B3091 or Bell Street itself.

5) Our Elevated Tap Company classes will take place in the Shaftesbury Arts Centre Dance Studio. Upon entering the main entrance, the dance studio can be accessed by the stairs to the right and is situated at the back of the building or alternatively there is a lift at the back of the building to the right of the Theatre which will take you to directly outside the studio.

5a) We advise parents/guardians to drop off older children ready to dance (without tap shoes on). Younger children can be accompanied into the building and up to the studio, however, please note there is no space for you to accompany them into the class. There are toilet facilities both downstairs and upstairs which can be accessed as necessary. If your child does need assistance going to the toilet, we ask if you can ensure they have been prior to the class commencing and that you remain close by in case they need assistance during class.

5b) Please arrive 5-10 minutes prior to your class to ensure a change over of classes and time for tap shoes to be changed into before class (please do not wear tap shoes outside as this can damage the taps and the studio flooring). If you are coming for a trial and don't own tap shoes a clean pair of trainers can be worn for the class instead.

6) Inside the dance studio, it is fully equipped with a mirrored wall, fixed barres, Harlequin dance flooring and a sound system. Please Note: No outdoor shoes can be worn inside the dance studio.

## UNIFORM & APPEARANCE

7) For all of our in-person children/teen classes, we have an Elevated Tap Company Uniform which can be purchased directly through our supplier Dancing Daisy. For our adult classes uniform is not essential, however, we do have a range of apparel in adult sizes and various accessories available if you do wish to make a purchase.

7a) We recommend all children/teens to have purchased their uniform ready to wear to each class after their first term of classes.

7b) For further information on our recommended uniform for classes at Shaftesbury Arts Centre please visit our website: <https://elevatedtapcompany.co.uk/wp/shaftesbury-arts-centre/>

7c) To purchase uniform and apparel please visit our Uniform & Apparel page: <https://elevatedtapcompany.co.uk/wp/uniform-and-apparel/>

8) Pre-loved second hand uniform may be available alongside our tap shoe swap programme so please ask for further details if required.

9) We recommend that long hair is tied off the face where possible and is neatly groomed for classes.

